



**Town of Arlington, Massachusetts**  
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## **ITAC Meeting Minutes 09/20/2012**

### **ITAC Meeting Minutes**

**Thursday, 09/20/12 6:00pm**

Meeting location : Town Hall Annex Second Floor Conference Room

#### Attendance:

David Good, Chair  
Kevin Koch  
Steve Miester  
Adam Glick  
Eric Helmuth  
Ruth Lewis

1. Discussion continued on Capital Plan Process. A good example to follow is the GIS Plan. This format should be used by IT department for the strategic plan.

2 . Discussion on how grant monies must follow the capital plan process Also discussed what is the best practice for grant writings.

3 Joan Roman presented the update on website redesign.

4. Designee to ITAC from Schools

5 Public Participation : None

6: Next Meeting Is October 18,2012

7 Meeting adjourned.